

Criminal Justice Training Outline

Sessions provided in Staff Orientation

Objectives

1. Understand how court programs fit into the state court system.
2. Understand how to work with court program clients.
3. Gain knowledge on significance of security in court agencies.

Court Alcohol and Drug Program Overview (IJC Staff presents)	(2 hours)
Safety and Security (Probation Officer presents)	(1 hour)
Court Program Case Management (CP Director presents)	(1.5 hours)

Sessions provided during CJ Training

Objectives

1. Identify the various branches of the judicial system.
2. Understand the process of the court system.
3. Understand how court program clients fit into Indiana's Court System.

Overview of Indiana's Criminal Justice System (2 hours)
(Supreme Court Employee to present this information)

- I. Three Branches of Government
 - A. Executive
 - B. Legislative
 - C. Judicial
- II. Parts of the Criminal Justice System
 - A. Law Enforcement
 - B. Prosecution
 - C. Courts
 - D. Corrections
- III. Structure of the State Court System
 - A. Trial Courts
 - B. Circuit Courts
 - C. Superior Courts
 - D. County Courts
 - E. City/Town Courts
- IV. Appellate Courts
 - A. Indiana Supreme Court
 - B. Indiana Court of Appeals
 - C. Indiana Tax Court

Criminal Justice Training Outline

Indiana's Court Process

(3 hours)

(Judge to present this information)

- I. How a Case Moves Through the Court
 - A. Arrest
 - B. Initial Hearing
 - C. Trial
 - D. Jury's Verdict
 - E. Sentencing and Appeal
- II. The Players in the Courtroom
 - A. Prosecutor
 - B. Defense Attorney
 - C. Public Defender
 - D. Judge
 - E. Bailiff
 - F. Court Clerk
 - G. Court Reporter
 - H. Jury
 - I. Defendant
- III. Types of Cases
 - A. Civil
 - B. Criminal
 - C. Juvenile vs. Adult
 - D. Infractions, Misdemeanors, Felonies
 - E. Aggravators and Mitigators
- IV. Sentencing Guidelines
 - A. Felonies
 - B. Misdemeanors
 - C. Death Penalty
- V. Sentencing Alternatives
 - A. DOC Institutions
 - 1. Maximum Security
 - 2. Medium Security
 - 3. Minimum Security
 - B. DOC Community Programs
 - 1. Community Corrections
 - 2. Forensic Diversion Program
 - 3. Community Transition Program
 - C. Probation (just mention, will cover later in separate session)
 - D. Diversion Programs
 - 1. Pre-Trial Diversion
 - 2. Deferral
 - 3. Conditional Discharge

Criminal Justice Training Outline

Supervision of Offenders

(3 hours)

(Probation Officers and Law Enforcement to present this information)

I. Juvenile Justice System

- A. Juvenile Cases
- B. CHINS
- C. Waiver into Adult Court
- D. Juvenile Probation

II. Adult Probation

- A. Terms of Probation
- B. Violations of Probation
- C. Risk Assessment

III. Special Populations

- A. Alcohol and Drug
- B. Mental Health
- C. Domestic Violence
- D. Robbery, Theft, Fraud
- E. Sex Offenders

IV. Special Threat Groups

- A. Gangs
- B. White Supremacists
- C. Other--TBD